



**Rationale:**

- The parking of cars and other vehicles in and around the school grounds is a daily necessity, but also raises a number of safety and traffic issues that must be well managed.

**Aims:**

- To ensure that car and vehicle parking in and around the school grounds is orderly, safe and in accordance with the law.

**Implementation:**

- The parking of any vehicle inside the school grounds is at the discretion of the principal.
- The staff car park is for use by staff members only, and may be clearly signposted as such.
- Parents or visitors who park in the staff car park will be reminded of the need to park elsewhere. Habitual offenders will be referred to the local municipal council for prosecution or provided with an official Trespass warning from the principal.
- In return, the visitor's car park and on-street parking will not be used by staff.
- School Council will work with the municipal council to ensure all on-street parking is clearly signposted and School Council will seek cooperation from the local municipal council in ensuring that on-street parking has appropriate time zones applied.
- School Council may encourage frequent visitations from local parking enforcement officers to ensure compliance with parking regulations.
- Staff members will not approach members of the community who are parking inappropriately outside the school grounds.
- No person other than a staff member is to drive a vehicle onto the school grounds without prior approval from the school principal or his / her delegate.
- All school gates may be securely locked out of school hours, with keys sparingly distributed to appropriate people.
- Disabled car parking will be investigated and implemented if required.
- The school may provide a staggered finish to the school day to encourage parents to collect students and leave the car park, making room for the parents of the next group of students to park their cars.
- Parents may drop off children at the walking path in the car park every morning.
- At the end of the day, children are only to enter the Car Park once they have been collected by their parents. Children will assemble in the Senior Playground area and be monitored by staff.
- The school will implement a Walk Safely to School Program each year to encourage children to walk safely to school.
- A Bike Ed program will be implemented to encourage safe bike riding to school.
- Proper and safe parking practices may be regular features of the school newsletter.
- Damage to vehicles parked on school grounds is not covered by DET insurance.

**Evaluation:**

This policy will be reviewed as part of the school's three-year review cycle and feedback will be sought from the School Community

This policy was endorsed by School Council on Wed 14<sup>th</sup> June 2017.