



Help for non-English speakers

If you need help to understand the information in this policy please contact the Principal on 03 5829 8264.

BASIC BELIEFS

Student safety at Tallygaroopna Primary School is our highest priority and the safe and appropriate supervision of students is an important element of our duty of care to students. Part of this duty is ensuring parents and students are aware of our student supervision arrangements before and after school.

Tallygaroopna Primary School understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

Staff participate in Tallygaroopna Primary School's yard duty roster and school supervision requirements, and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

School staff are rostered on for yard duty before school, during recess, lunch and after school. School grounds are supervised before school at 8.30am until school begins. After school, staff supervise at the front of the school until 3.45pm. Students on school grounds outside these times will **not** be supervised (unless they are attending an after school care program or supervised extracurricular activity).

Parents/carers are requested to ensure that students do not arrive early or stay late after school unless they are attending after school care, or a pre-arranged supervised activity (i.e. sports practice).

Tallygaroopna Primary School has in place a number of internal policies and procedures to respond to specific circumstances and potential risks in schools, including:

- Camps
- Excursions
- First Aid
- Visitors & Volunteers
- Emergency Bushfire Management
- Duty of Care

School staff, parents and students are encouraged to speak to our principal, if you have any concerns about potential risks at our school, or our duty of care obligations.

Before school: School grounds are supervised from 8.30am to 9am at the front of the school.

After school: School grounds are supervised from 3.25pm to 3.45pm at the front of the school.

Students on school grounds outside these times will **not** be supervised (unless they are attending a before or after school care program or supervised extracurricular activity).

Parents/carers are requested to ensure that students do not attend school outside of these supervised times unless they are attending before or after school care, or a pre-arranged supervised activity (i.e. sports practice).

Families are encouraged to contact the Principal on 58298264 for more information about the before and after school care facilities available to our school community or if you would like any further information about our student supervision arrangements.

A copy of our school's Yard Duty and Supervision Policy can be found here – [Child Safety School Webpage](#)

This policy includes Tallygaroopna Primary Schools student supervision arrangements across the school day, including before and after school.

Evaluation:

This policy was endorsed by School Council on Monday 16th May 2022.

This policy will be reviewed as part of the school's four year review cycle.